

COUNCIL

13 OCTOBER 2026

ADDENDUM TO THE REFERENCE FROM THE COMMUNITY LEADERSHIP OVERVIEW & SCRUTINY COMMITTEE

A.4 **PARISH COUNCILS FOR CLACTON-ON-SEA, HOLLAND-ON-SEA, AND WEST CLACTON & JAYWICK SANDS - COMMENCEMENT DATE & INITIAL TERMS OF OFFICE** (Report prepared by Ian Ford, Democratic Services Manager)

PURPOSE OF THE REPORT

To enable Full Council to consider the recommendations made to it by the Community Leadership Overview & Scrutiny Committee in relation to:-

- (1) the commencement date for the Parish Councils for Clacton-on-Sea, Holland-on-Sea and West Clacton & Jaywick Sands; and
- (2) the initial term of office of Parish Councillors elected to the Parish Councils for Clacton-on-Sea, Holland-on-Sea and West Clacton & Jaywick Sands.

EXECUTIVE SUMMARY

The Community Leadership Overview & Scrutiny Committee ("the Committee"), at its meeting held on 6 October 2026, considered a report of the Assistant Director (Corporate Policy & Support) (A.2) which invited the Committee to recommend a change in the implementation date of new Parish Councils for Clacton-on-Sea, Holland-on-Sea and West Clacton & Jaywick Sands; and a subsequent change to the initial term of Councillors elected to them.

Having considered that report the Committee had formally resolved unanimously:-

- (1) *That, based on the information set out in this report, the Committee recommends to Full Council on 13 October 2026 that the decisions of Full Council on 2 June 2026 following the Community Governance Review for Clacton-on-Sea, Holland-on-Sea and West Clacton & Jaywick Sands be amended as follows:*
 - a) *the new Parishes commence on 1 April 2028 and not 1 April 2027 (with elections to the Parish Councils consequentially moved to May 2028 rather than in May 2027); and*
 - b) *the initial term of office for Parish Councillors elected to those Parish Councils be three (3) years and not five (5) years;*
- (2) *That the Chief Executive be requested to await the decision of Full Council on 13 October 2026 in respect of the recommendation above before the required Community Governance Reorganisation Order (arising from the relevant decision of Council on 2 June 2026) is formally made and sealed and that the outcome of that meeting in respect of the above recommendation be incorporated as necessary into that Order; and*
- (3) *To note that, on the basis recommendation (1) above is approved by Full Council, communication with residents and interested parties in the area of the new Parishes will be undertaken to update them that the implementation date for those Parishes and*

their Parish Councils will be 1 April 2028 and the commissioning of Essex Association of Local Councils to support the introduction of the new Parishes will be updated to reflect that timeline.

RECOMMENDATIONS

That, having duly considered the recommendations of the Community Leadership Overview & Scrutiny Committee in this matter, Council formally approves:-

- (a) that the decisions of Full Council made on 2 June 2026 following the Community Governance Review for Clacton-on-Sea, Holland-on-Sea and West Clacton & Jaywick Sands be amended as follows:**
- (1) that the new Parishes commence on 1 April 2028 and not 1 April 2027 (with elections to the Parish Councils consequentially moved to May 2028 rather than in May 2027); and**
 - (2) the initial term of office for Parish Councillors elected to those Parish Councils be three (3) years and not five (5) years;**
- (b) that the Chief Executive be requested to now formally make and seal the required Community Governance Reorganisation Order (arising from the relevant decision of Council on 2 June 2026) and that the amendments referred to in recommendation (a) above be incorporated as necessary into that Order; and**
- (c) that communication with residents and interested parties in the area of the new Parishes be undertaken to update them that the implementation date for those Parishes and their Parish Councils will be 1 April 2028 and that the commissioning of the Essex Association of Local Councils to support the introduction of the new Parishes be updated to reflect that timeline.**

CURRENT POSITION

Council is now requested to consider and determine the recommendations submitted to it by the Community Leadership Overview & Scrutiny Committee.

BACKGROUND PAPERS

None

APPENDICES

None